

Advisor Guidelines & Agreements

Advising a student organization can be a fun and rewarding experience; however, it does require making a commitment to the registered student organization and forming a partnership with Student Engagement to understand the responsibilities of your role.

Advisor Guidelines:

- Registered Student Organizations (RSO) must have a Faculty/Staff Advisor. Faculty/Staff Advisors are full-time, salaried employees of either Georgia Tech or GT Alumni Association.
- It's possible for a student organization to have more than one advisor (example: a community member may serve as a secondary advisor as long as the primary advisor is an approved Georgia Tech faculty or staff). Students cannot serve as advisors.
- The advisor role has no term limit, but all must confirm their role during the annual registration process.
- Student Engagement in the Division of Student Life verifies eligibility for advisors.
- Advisors may not sign contracts or agreements on behalf of the University for their student organizations.
- Advisors do not have voting rights in the student organization.
- Advisors may be removed from their role by the internal processes established in the constitution or other governing documents of the specific student organization.
- Faculty and staff may be a Faculty/Staff Advisor for more than one organization; however, they should consider their own balance by taking on these additional responsibilities and whether this will impact their ability to provide good advising to their organizations.

By accepting the advisor role, advisors agree to:

- Act in the best interest of the student organization leaders and its members.
- Confirm their advisor role during the annual registration process.
- Offer guidance to the student organization to make sure the group is following proper procedures and policies. Advisors are asked to refer to the [JCOG Policy](#) and the Student Code of Conduct (specifically the [Student Organization Conduct Policy](#) and the [Student/Student Organization Alcohol Policy](#)), and maintain regular communication with Student Engagement.
- Join the Advisor Portal in OrgSync to receive relevant updates and important information.
- Have a conversation with the student organization and agree on a set of expectations for one another from the onset, possibly even writing a list as a binding agreement. We believe this will help maintain a consistent, high-quality relationship.
- Maintain regular communication to stay aware and well-informed about what is happening with the student organization.
- Notify Student Engagement when the advisor role comes to a close.

Student Engagement appreciates the work you will do to support student leadership at the Institute.

Please contact engage@gatech.edu if you have questions.